

Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	14.40%	12%
Tenancy set up From	72.00%	60%
Credit references (per applicant and per guarantor)	£0.00	£0
Deposit registration (per Security Deposit)	£0.00	£0
Gas safety check	£80.00	£66.67
Energy Performance certification	£60.00	£50
Electrical Installation Condition Report and Portable Appliance Test From	£150.00	£125
Legionella risk assessment	£0.00	£0
Tenancy renewal	£60.00	£50
Rent review	£0.00	£0
Tenancy check in From	£0.00	£0
Tenancy check out From	£0.00	£0
"Featured property" advertising	£240.00	£200
Floor plan	£60.00	£50
Video tour	£60.00	£50
Professional photography, from	£60.00	£50
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£60.00	£50
2 bed*	£60.00	£50
3 bed*	£72.00	£60
4 bed*	£84.00	£70
5 bed*	£96.00	£80
Additional fee, in addition to the above, if fully furnished	£0.00	£0
Additional requested property visits (per visit)	£60.00	£50
Annual statement of income and expenditure for HMRC purposes (per tax year)	£30.00	£25
Non-UK residents accounting to HMRC (per tax year)	£60.00	£50
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£120.00	£100
Drawing up of documentation if not included in Service level	£60.00	£50
Attendance at court	£300.00	£250
Early termination of management service with a sitting tenant	90.00%	75%
Administration fee for withdrawing from an offer of a tenancy	£300.00	£250
Provision of duplicate documents or statements	£12.00	£10
Cutting of keys (per key) From	£12.00	£10
Service of statutory notices to recover possession (per notice)	£240.00	£200
	£240.00	£200

Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	10.80%	9%
Tenancy set up	60.00%	50%
Credit references (per applicant and per guarantor)	£0.00	£0
Deposit registration (per Security Deposit)	£0.00	£0
Gas safety check	£80.00	£66.67
Energy Performance certification	£72.00	£60
Electrical Installation Condition Report and Portable Appliance Test From	£150.00	£125
Legionella risk assessment	£0.00	£0
Tenancy renewal	£60.00	£50
Rent review	£60.00	£50
Tenancy check in From	£0.00	£0
Tenancy check out From	£0.00	£0
"Featured property" advertising	£240.00	£200
Floor plan	£60.00	£50
Video tour	£60.00	£50
Professional photography, from	£60.00	£50
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£60.00	£50
2 bed*	£60.00	£50
3 bed*	£72.00	£60
4 bed*	£84.00	£70
5 bed*	£96.00	£80
Additional fee, in addition to the above, if fully furnished	£0.00	£0
Additional requested property visits (per visit)	£60.00	£50
Annual statement of income and expenditure for HMRC purposes (per tax year)	£30.00	£25
Non-UK residents accounting to HMRC (per tax year)	£60.00	£50
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£120.00	£100
Drawing up of documentation if not included in Service level	£60.00	£50
Attendance at court	£300.00	£250
Early termination of management service with a sitting tenant	90.00%	75%
Administration fee for withdrawing from an offer of a tenancy	£300.00	£250
Provision of duplicate documents or statements	£12.00	£10
Cutting of keys (per key) From	£12.00	£10
Service of statutory notices to recover possession (per notice)	£240.00	£200

Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	90.00%	75%
Monthly service commission %	0.00%	0%
Tenancy set up		£0
Credit references (per applicant and per guarantor)	£0.00	£0
Deposit registration (per Security Deposit)	£60.00	£50
Gas safety check	£0.00	£0
Energy Performance certification	£0.00	£0
Electrical Installation Condition Report and Portable Appliance Test From	£0.00	£0
Legionella risk assessment	£0.00	£0
Tenancy renewal	£60.00	£50
Rent review	£60.00	£50
Tenancy check in From	£0.00	£0
Tenancy check out From	£0.00	£0
"Featured property" advertising	£240.00	£200
Floor plan	£60.00	£50
Video tour	£60.00	£50
Professional photography, from	£60.00	£50
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£60.00	£50
2 bed*	£60.00	£50
3 bed*	£72.00	£60
4 bed*	£84.00	£70
5 bed*	£96.00	£80
Additional fee, in addition to the above, if fully furnished	£0.00	£0
Additional requested property visits (per visit)	£60.00	£50
Annual statement of income and expenditure for HMRC purposes (per tax year)	£30.00	£25
Non-UK residents accounting to HMRC (per tax year)	£60.00	£50
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£120.00	£100
Drawing up of documentation if not included in Service level	£60.00	£50
Attendance at court	£300.00	£250
Early termination of management service with a sitting tenant	90.00%	75%
Administration fee for withdrawing from an offer of a tenancy	£300.00	£250
Provision of duplicate documents or statements	£12.00	£10
Cutting of keys (per key) From	£12.00	£10
Service of statutory notices to recover possession (per notice)	£240.00	£200