

## Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	14.40%	12.00%
Tenancy set up From	£234.00	£195.00
Credit references (per applicant and per guarantor)	£150.00	£125.00
Deposit registration (per Security Deposit)	£42.00	£35.00
Tenancy renewal	£114.00	£95
Rent review	£114.00	£95
Tenancy check in From	£72.00	£60
Tenancy check out From	£72.00	£60
"Featured property" advertising	£180.00	£150
Floor plan	£54.00	£45
Video tour	£54.00	£45
Professional photography, from	£180.00	£150
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£114.00	£95
2 bed*	£126.00	£105
3 bed*	£150.00	£125
4 bed*	£180.00	£150
5 bed*	£222.00	£185
Additional fee, in addition to the above, if fully furnished	£150.00	£125
Additional requested property visits (per visit)	£30.00	£25
Annual statement of income and expenditure for HMRC purposes (per tax year)	£42.00	£35
Non-UK residents accounting to HMRC (per tax year)	£114.00	£95
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£72.00	£60
Drawing up of documentation if not included in Service level	£72.00	£60
Attendance at court	£72.00	£60
Early termination of management service with a sitting tenant	£594.00	£495
Administration fee for withdrawing from an offer of a tenancy	£474.00	£395
Provision of duplicate documents or statements	£12.00	£10
Cutting of keys (per key) From	£12.00	£10
Service of statutory notices to recover possession (per notice)	£42.00	£35

## Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	10.80%	9.0%
Tenancy set up	£234.00	£195.00
Credit references (per applicant and per guarantor)	£150.00	£125
Deposit registration (per Security Deposit)	£42.00	£35.00
Tenancy renewal	£114.00	£95.00
Rent review	£114.00	£95.00
Tenancy check in From	£72.00	£60.00
Tenancy check out From	£72.00	£60.00
"Featured property" advertising	£180.00	£150.00
Floor plan	£54.00	£45.00
Video tour	£54.00	£45.00
Professional photography, from	£180.00	£150.00
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£114.00	£95.00
2 bed*	£126.00	£105.00
3 bed*	£150.00	£125.00
4 bed*	£180.00	£150.00
5 bed*	£222.00	£185
Additional fee, in addition to the above, if fully furnished	£150.00	£125
Additional requested property visits (per visit)	£30.00	£25
Annual statement of income and expenditure for HMRC purposes (per tax year)	£42.00	£35
Non-UK residents accounting to HMRC (per tax year)	£114.00	£95
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£72.00	£60.00
Drawing up of documentation if not included in Service level	£72.00	£60.00
Attendance at court	£72.00	£60.00
Early termination of management service with a sitting tenant	£594.00	£495.00
Administration fee for withdrawing from an offer of a tenancy	£474.00	£395.00
Provision of duplicate documents or statements	£12.00	£10.00
Cutting of keys (per key) From	£12.00	£10.00
Service of statutory notices to recover possession (per notice)	£42.00	£35.00

## Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	90.00%	75%
Tenancy set up		£195
Credit references (per applicant and per guarantor)	£150.00	£125
Tenancy check in From	£72.00	£60
Tenancy check out From	£72.00	£60
"Featured property" advertising	£180.00	£150
Floor plan	£54.00	£45
Video tour	£54.00	£45
Professional photography, from	£180.00	£150
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£114.00	£95
2 bed*	£126.00	£105
3 bed*	£150.00	£125
4 bed*	£180.00	£150
5 bed*	£222.00	£185
Additional fee, in addition to the above, if fully furnished	£150.00	£125
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Service of statutory notices to recover possession (per notice)	£42.00	£35