

Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	14.40%	12%
Tenancy set up From	£252.00	£210
Credit references (per applicant and per guarantor)	£54.00	£45
Deposit registration (per Security Deposit)	£24.00	£20
Gas safety check	£108.00	£90
Energy Performance certification	£108.00	£90
Electrical Installation Condition Report and Portable Appliance Test From	£156.00	£130
Legionella risk assessment	£60.00	£50
Tenancy renewal	£90.00	£75
Rent review	£0.00	£0
Tenancy check in From	£192.00	£160
Tenancy check out From	£132.00	£110
"Featured property" advertising	£0.00	£0
Floor plan	£60.00	£50
Video tour	£0.00	£0
Professional photography, from	£0.00	£0
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£324.00	£270
2 bed*	£342.00	£285
3 bed*	£366.00	£305
4 bed*	£414.00	£345
5 bed*	£462.00	£385
Additional fee, in addition to the above, if fully furnished	£72.00	£60
Additional requested property visits (per visit)	£51.00	£42.50
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60.00	£50
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£120.00	£100
Drawing up of documentation if not included in Service level	£120.00	£100
Attendance at court	£60.00	£50
Early termination of management service with a sitting tenant	£300.00	£250
Administration fee for withdrawing from an offer of a tenancy	£180.00	£150
Provision of duplicate documents or statements	£12.00	£10
Cutting of keys (per key) From	£6.00	£5
Service of statutory notices to recover possession (per notice)	£0.00	£0

Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	12.00%	10%
Tenancy set up	£252.00	£210
Credit references (per applicant and per guarantor)	£54.00	£45
Deposit registration (per Security Deposit)	£24.00	£20
Gas safety check	£108.00	£90
Energy Performance certification	£108.00	£90
Electrical Installation Condition Report and Portable Appliance Test From	£156.00	£130
Legionella risk assessment	£60.00	£50
Tenancy renewal	£90.00	£75
Rent review	£0.00	£0
Tenancy check in From	£192.00	£160
Tenancy check out From	£132.00	£110
"Featured property" advertising	£0.00	£0
Floor plan	£60.00	£50
Video tour	£0.00	£0
Professional photography, from	£0.00	£0
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£324.00	£270
2 bed*	£342.00	£285
3 bed*	£366.00	£305
4 bed*	£414.00	£345
5 bed*	£462.00	£385
Additional fee, in addition to the above, if fully furnished	£72.00	£60
Additional requested property visits (per visit)	£51.00	£42.50
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60.00	£50
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£120.00	£100
Drawing up of documentation if not included in Service level	£120.00	£100
Attendance at court	£60.00	£50
Early termination of management service with a sitting tenant	£300.00	£250
Administration fee for withdrawing from an offer of a tenancy	£180.00	£150
Provision of duplicate documents or statements	£12.00	£10
Cutting of keys (per key) From	£6.00	£5
Service of statutory notices to recover possession (per notice)	£0.00	£0

Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	9.60%	8%
Tenancy set up		£210
Credit references (per applicant and per guarantor)	£54.00	£45
Deposit registration (per Security Deposit)	£24.00	£20
Gas safety check	£108.00	£90
Energy Performance certification	£108.00	£90
Electrical Installation Condition Report and Portable Appliance Test From	£156.00	£130
Legionella risk assessment	£60.00	£50
Tenancy renewal	£90.00	£75
Rent review	£51.00	£42.50
Tenancy check in From	£192.00	£160
Tenancy check out From	£132.00	£110
Floor plan	£60.00	£50
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£324.00	£270
2 bed*	£342.00	£285
3 bed*	£366.00	£305
4 bed*	£414.00	£345
5 bed*	£462.00	£385
Additional fee, in addition to the above, if fully furnished	£72.00	£60
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£120.00	£100
Drawing up of documentation if not included in Service level	£120.00	£100
Attendance at court	£60.00	£50
Administration fee for withdrawing from an offer of a tenancy	£180.00	£150
Cutting of keys (per key) From	£6.00	£5
Service of statutory notices to recover possession (per notice)	£60.00	£50