

Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	10.00%	8.33%
Tenancy set up From	£450.00	£375
Credit references (per applicant and per guarantor)	£35.00	£29.17
Gas safety check	£90.00	£75
Energy Performance certification	£90.00	£75
Electrical Installation Condition Report and Portable Appliance Test From	£100.00	£83.33
Legionella risk assessment	£90.00	£75
Tenancy renewal	£125.00	£104.17
Rent review	£125.00	£104.17
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£100.00	£83.33
2 bed*	£120.00	£100
3 bed*	£130.00	£108.33
4 bed*	£140.00	£116.67
5 bed*	£150.00	£125
Additional fee, in addition to the above, if fully furnished	£10.00	£8.33
Additional requested property visits (per visit)	£30.00	£25
Annual statement of income and expenditure for HMRC purposes (per tax year)	£10.00	£8.33
Non-UK residents accounting to HMRC (per tax year)	£10.00	£8.33
Hourly rate for work not included in your service level (non-exhaustive list below):		
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	£500.00	£416.67
Administration fee for withdrawing from an offer of a tenancy	£70.00	£58.33
Cutting of keys (per key) From	£10.00	£8.33

Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	8.00%	6.67%
Tenancy set up From	£350.00	£291.67
Credit references (per applicant and per guarantor)	£35.00	£29.17
Gas safety check	£90.00	£75
Energy Performance certification	£90.00	£75
Electrical Installation Condition Report and Portable Appliance Test From	£100.00	£83.33
Legionella risk assessment	£90.00	£75
Tenancy renewal	£125.00	£104.17
Rent review	£125.00	£104.17
"Featured property" advertising	£10.00	£8.33
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£100.00	£83.33
2 bed*	£120.00	£100
3 bed*	£130.00	£108.33
4 bed*	£140.00	£116.67
5 bed*	£150.00	£125
Additional fee, in addition to the above, if fully furnished	£10.00	£8.33
Additional requested property visits (per visit)	£30.00	£25
Annual statement of income and expenditure for HMRC purposes (per tax year)	£10.00	£8.33
Non-UK residents accounting to HMRC (per tax year)	£10.00	£8.33
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£100.00	£83.33
Drawing up of documentation if not included in Service level	£100.00	£83.33
Attendance at court	£50.00	£41.67
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	£500.00	£416.67
Administration fee for withdrawing from an offer of a tenancy	£70.00	£58.33
Provision of duplicate documents or statements	£10.00	£8.33
Cutting of keys (per key) From	£10.00	£8.33
Service of statutory notices to recover possession (per notice)	£100.00	£83.33

Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	6.00%	5%
Tenancy set up	£350.00	£291.67
Credit references (per applicant and per guarantor)	£35.00	£29.17
Gas safety check	£90.00	£75
Energy Performance certification	£90.00	£75
Electrical Installation Condition Report and Portable Appliance Test From	£100.00	£83.33
Legionella risk assessment	£90.00	£75
Tenancy renewal	£125.00	£104.17
Rent review	£125.00	£104.17
"Featured property" advertising	£10.00	£8.33
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£100.00	£83.33
2 bed*	£120.00	£100
3 bed*	£130.00	£108.33
4 bed*	£140.00	£116.67
5 bed*	£150.00	£125
Additional fee, in addition to the above, if fully furnished	£10.00	£8.33
Additional requested property visits (per visit)	£270.00	£225
Annual statement of income and expenditure for HMRC purposes (per tax year)	£10.00	£8.33
Non-UK residents accounting to HMRC (per tax year)	£10.00	£8.33
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£100.00	£83.33
Drawing up of documentation if not included in Service level	£100.00	£83.33
Attendance at court	£50.00	£41.67
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	£500.00	£416.67
Administration fee for withdrawing from an offer of a tenancy	£70.00	£58.33
Provision of duplicate documents or statements	£10.00	£8.33
Cutting of keys (per key) From	£10.00	£8.33
Service of statutory notices to recover possession (per notice)	£100.00	£83.33

Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	£500.00	£416.67
Credit references (per applicant and per guarantor)	£35.00	£29.17
Gas safety check	£90.00	£75
Energy Performance certification	£90.00	£75
Electrical Installation Condition Report and Portable Appliance Test From	£100.00	£83.33
Legionella risk assessment	£90.00	£75
Tenancy renewal	£100.00	£83.33
Rent review	£100.00	£83.33
Tenancy check in From	£100.00	£83.33
Tenancy check out From	£100.00	£83.33
"Featured property" advertising	£10.00	£8.33
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£100.00	£83.33
2 bed*	£120.00	£100
3 bed*	£130.00	£108.33
4 bed*	£140.00	£116.67
5 bed*	£150.00	£125
Additional fee, in addition to the above, if fully furnished	£10.00	£8.33
Additional requested property visits (per visit)	£30.00	£25
Annual statement of income and expenditure for HMRC purposes (per tax year)	£10.00	£8.33
Non-UK residents accounting to HMRC (per tax year)	£10.00	£8.33
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£100.00	£83.33
Drawing up of documentation if not included in Service level	£100.00	£83.33
Attendance at court	£50.00	£41.67
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	£500.00	£416.67
Administration fee for withdrawing from an offer of a tenancy	£70.00	£58.33
Provision of duplicate documents or statements	£10.00	£8.33
Cutting of keys (per key) From	£10.00	£8.33
Service of statutory notices to recover possession (per notice)	£100.00	£83.33