

Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	14.40%	12%
Tenancy set up From	£420.00	£350
Credit references (per applicant and per guarantor)	£12.00	£10
Gas safety check	£120.00	£100
Energy Performance certification	£102.00	£85
Electrical Installation Condition Report and Portable Appliance Test From	£228.00	£190
Tenancy renewal	£150.00	£125
Tenancy check in From	£120.00	£100
Tenancy check out From	£120.00	£100
Professional photography, from	£180.00	£150
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£138.00	£115
2 bed*	£150.00	£125
3 bed*	£162.00	£135
4 bed*	£186.00	£155
5 bed*	£204.00	£170
Additional fee, in addition to the above, if fully furnished	£24.00	£20
Additional requested property visits (per visit)	£60.00	£50
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£48.00	£40
Drawing up of documentation if not included in Service level	£48.00	£40
Attendance at court	£48.00	£40
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	£840.00	£700
Administration fee for withdrawing from an offer of a tenancy	£240.00	£200
Provision of duplicate documents or statements	£60.00	£50
Cutting of keys (per key) From	£36.00	£30
Service of statutory notices to recover possession (per notice)	100	100

Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	12.00%	10%
Tenancy set up	£450.00	£375
Credit references (per applicant and per guarantor)	£12.00	£10
Gas safety check	£120.00	£100
Energy Performance certification	£102.00	£85
Electrical Installation Condition Report and Portable Appliance Test From	£216.00	£180
Tenancy renewal	£150.00	£125
Tenancy check in From	£120.00	£100
Tenancy check out From	£120.00	£100
Professional photography, from	£180.00	£150
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£138.00	£115
2 bed*	£150.00	£125
3 bed*	£162.00	£135
4 bed*	£186.00	£155
5 bed*	£204.00	£170
Additional fee, in addition to the above, if fully furnished	£24.00	£20
Additional requested property visits (per visit)	£60.00	£50
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£48.00	£40
Drawing up of documentation if not included in Service level	£48.00	£40
Attendance at court	£48.00	£40
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	£840.00	£700
Administration fee for withdrawing from an offer of a tenancy	£240.00	£200
Provision of duplicate documents or statements	£60.00	£50
Cutting of keys (per key) From	£36.00	£30
Service of statutory notices to recover possession (per notice)	£120.00	£100

Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	£720.00	£600
Credit references (per applicant and per guarantor)	£12.00	£10
Deposit registration (per Security Deposit)	£36.00	£30
Tenancy renewal	£240.00	£200
Rent review	£120.00	£100
Tenancy check in From	£120.00	£100
Tenancy check out From	£120.00	£100
Professional photography, from	£180.00	£150
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£138.00	£115
2 bed*	£150.00	£125
3 bed*	£162.00	£135
4 bed*	£186.00	£155
5 bed*	£204.00	£170
Additional fee, in addition to the above, if fully furnished	£24.00	£20
Hourly rate for work not included in your service level (non-exhaustive list below):		
Administration fee for withdrawing from an offer of a tenancy	£240.00	£200
Provision of duplicate documents or statements	£60.00	£50
Cutting of keys (per key) From	£36.00	£30
Service of statutory notices to recover possession (per notice)	£144.00	£120