

Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	18.00%	15%
Tenancy set up From	£420.00	£350
Credit references (per applicant and per guarantor)	£0.00	£0
Deposit registration (per Security Deposit)	£0.00	£0
Tenancy renewal	£96.00	£80
Rent review	£48.00	£40
Move-In & Check-Out Inventory preparation per report:		
Additional requested property visits (per visit)	£48.00	£40
Annual statement of income and expenditure for HMRC purposes (per tax year)	£0.00	£0
Non-UK residents accounting to HMRC (per tax year)	£0.00	£0
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£48.00	£40
Drawing up of documentation if not included in Service level	£48.00	£40
Attendance at court	£90.00	£75
Early termination of management service with a sitting tenant	90.00%	75%
Administration fee for withdrawing from an offer of a tenancy	£72.00	£60
Provision of duplicate documents or statements	£0.00	£0
Cutting of keys (per key) From	£0.00	£0
Service of statutory notices to recover possession (per notice)	£0.00	£0

Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	15.00%	12.5%
Tenancy set up From	£420.00	£350
Credit references (per applicant and per guarantor)	£0.00	£0
Deposit registration (per Security Deposit)	£0.00	£0
Tenancy renewal	£96.00	£80
Rent review	£48.00	£40
Move-In & Check-Out Inventory preparation per report:		
Additional requested property visits (per visit)	£48.00	£40
Annual statement of income and expenditure for HMRC purposes (per tax year)	£30.00	£25
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£48.00	£40
Drawing up of documentation if not included in Service level	£48.00	£40
Attendance at court	£90.00	£75
Early termination of management service with a sitting tenant	90.00%	75%
Administration fee for withdrawing from an offer of a tenancy	£72.00	£60
Provision of duplicate documents or statements	£0.00	£0
Cutting of keys (per key) From	£0.00	£0
Service of statutory notices to recover possession (per notice)	£0.00	£0

Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	12.00%	10%
Tenancy set up	£420.00	£350
Credit references (per applicant and per guarantor)	£0.00	£0
Deposit registration (per Security Deposit)	£0.00	£0
Tenancy renewal	£96.00	£80
Rent review	£48.00	£40
Move-In & Check-Out Inventory preparation per report:		
Additional requested property visits (per visit)	£48.00	£40
Annual statement of income and expenditure for HMRC purposes (per tax year)	£30.00	£25
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£48.00	£40
Drawing up of documentation if not included in Service level	£48.00	£40
Attendance at court	£90.00	£75
Early termination of management service with a sitting tenant	90.00%	75%
Administration fee for withdrawing from an offer of a tenancy	£72.00	£60
Provision of duplicate documents or statements	£30.00	£25
Cutting of keys (per key) From	£12.00	£10
Service of statutory notices to recover possession (per notice)	£120.00	£100

Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	9.60%	8%
Tenancy set up		£350
Credit references (per applicant and per guarantor)	£0.00	£0
Deposit registration (per Security Deposit)	£60.00	£50
Tenancy renewal	£96.00	£80
Move-In & Check-Out Inventory preparation per report:		
Additional requested property visits (per visit)	£48.00	£40
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£48.00	£40
Drawing up of documentation if not included in Service level	£48.00	£40
Attendance at court	£90.00	£75
Administration fee for withdrawing from an offer of a tenancy	£72.00	£60
Provision of duplicate documents or statements	£30.00	£25
Cutting of keys (per key) From	£12.00	£10
Service of statutory notices to recover possession (per notice)	£120.00	£100