

## Premium Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	10%	12.00%
Tenancy set up From	£125	£150.00
Credit references (per applicant and per guarantor)	£75	£90.00
Deposit registration (per Security Deposit)	£0	£0.00
Gas safety check	£75	£90.00
Energy Performance certification	£75	£90.00
Electrical Installation Condition Report and Portable Appliance Test From	£150	£180.00
Tenancy renewal	£150	£180.00
Rent review	£0	£0.00
Tenancy check in From	£90	£108.00
Tenancy check out From	£90	£108.00
<b>Move-In &amp; Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):</b>		
Studio/1 bed* From	£90	£108.00
2 bed*	£100	£120.00
3 bed*	£110	£132.00
4 bed*	£120	£144.00
5 bed*	£130	£156.00
Additional requested property visits (per visit)	£75	£90.00
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£75	£90.00
Drawing up of documentation if not included in Service level	£75	£90.00
Attendance at court	£150	£180.00
Early termination of management service with a sitting tenant	£500	£600.00
Administration fee for withdrawing from an offer of a tenancy	£275	£330.00
Provision of duplicate documents or statements	£0	£0.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	10%	12.00%
Cutting of keys (per key) From	£5	£6.00

## Essential Managed Service

Description	Excluding VAT	Including VAT
Monthly service commission %	8.5%	10.20%
Tenancy set up From	£125	£150.00
Credit references (per applicant and per guarantor)	£75	£90.00
Deposit registration (per Security Deposit)	£0	£0.00
Gas safety check	£75	£90.00
Energy Performance certification	£75	£90.00
Electrical Installation Condition Report and Portable Appliance Test From	£150	£180.00
Tenancy renewal	£150	£180.00
Rent review	£0	£0.00
Tenancy check in From	£90	£108.00
Tenancy check out From	£90	£108.00
<b>Move-In &amp; Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):</b>		
Studio/1 bed* From	£90	£108.00
2 bed*	£100	£120.00
3 bed*	£110	£132.00
4 bed*	£120	£144.00
5 bed*	£130	£156.00
Additional requested property visits (per visit)	£75	£90.00
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£75	£90.00
Drawing up of documentation if not included in Service level	£75	£90.00
Attendance at court	£150	£180.00
Early termination of management service with a sitting tenant	£500	£600.00
Administration fee for withdrawing from an offer of a tenancy	£275	£330.00
Provision of duplicate documents or statements	£0	£0.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	10%	12.00%
Cutting of keys (per key) From	£5	£6.00

## Basic Service

Description	Excluding VAT	Including VAT
Monthly service commission %	7%	8.40%
Tenancy set up		£125
Credit references (per applicant and per guarantor)	£75	£90.00
Deposit registration (per Security Deposit)	£0	£0.00
Gas safety check	£75	£90.00
Energy Performance certification	£75	£90.00
Electrical Installation Condition Report and Portable Appliance Test From	£150	£180.00
Tenancy renewal	£150	£180.00
Rent review	£0	£0.00
Tenancy check in From	£90	£108.00
Tenancy check out From	£90	£108.00
<b>Move-In &amp; Check-Out Inventory preparation per report (unfurnished accommodation), *add {50}% if fully furnished):</b>		
Studio/1 bed* From	£90	£108.00
2 bed*	£100	£120.00
3 bed*	£110	£132.00
4 bed*	£120	£144.00
5 bed*	£130	£156.00
Additional requested property visits (per visit)	£75	£90.00
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£75	£90.00
Drawing up of documentation if not included in Service level	£75	£90.00
Attendance at court	£150	£180.00
Early termination of management service with a sitting tenant	£500	£600.00
Administration fee for withdrawing from an offer of a tenancy	£275	£330.00
Provision of duplicate documents or statements	£0	£0.00
Commission or referral fees earned from, but not limited to; insurance companies, referencing companies, utility companies & contractors	10%	12.00%
Cutting of keys (per key) From	£5	£6.00