

Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	18.00%	15%
Tenancy set up From	137.50	137.50
Credit references (per applicant and per guarantor)	70	70
Deposit registration (per Security Deposit)	£0.00	£0
Gas safety check	£108.00	£90
Energy Performance certification	£60.00	£50
Electrical Installation Condition Report and Portable Appliance Test From	£216.00	£180
Legionella risk assessment	£60.00	£50
Tenancy renewal	75	75
Rent review	£0.00	£0
Tenancy check in From	£72.00	£60
Tenancy check out From	£72.00	£60
"Featured property" advertising	£90.00	£75
Floor plan	£0.00	£0
Video tour	£0.00	£0
Professional photography, from	£114.00	£95
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£72.00	£60
2 bed*	£78.00	£65
3 bed*	£84.00	£70
4 bed*	£96.00	£80
5 bed*	£120.00	£100
Additional fee, in addition to the above, if fully furnished	£60.00	£50
Additional requested property visits (per visit)	£90.00	£75
Annual statement of income and expenditure for HMRC purposes (per tax year)	£90.00	£75
Non-UK residents accounting to HMRC (per tax year)	£90.00	£75
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£90.00	£75
Drawing up of documentation if not included in Service level	£420.00	£350
Attendance at court	£540.00	£450
Early termination of management service with a sitting tenant	78.00%	65%
Administration fee for withdrawing from an offer of a tenancy	£480.00	£400
Provision of duplicate documents or statements	£90.00	£75
Cutting of keys (per key) From	£9.60	£8
Service of statutory notices to recover possession (per notice)	£42.00	£35

Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	15.60%	13%
Tenancy set up From	£165.00	£137.50
Credit references (per applicant and per guarantor)	£84.00	£70
Deposit registration (per Security Deposit)	£0.00	£0
Gas safety check	£108.00	£90
Energy Performance certification	£60.00	£50
Electrical Installation Condition Report and Portable Appliance Test From	£216.00	£180
Legionella risk assessment	£72.00	£60
Tenancy renewal	£90.00	£75
Rent review	£0.00	£0
Tenancy check in From	£72.00	£60
Tenancy check out From	£72.00	£60
"Featured property" advertising	£90.00	£75
Floor plan	£0.00	£0
Video tour	£0.00	£0
Professional photography, from	£114.00	£95
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£54.00	£45
2 bed*	£66.00	£55
3 bed*	£78.00	£65
4 bed*	£102.00	£85
5 bed*	£120.00	£100
Additional fee, in addition to the above, if fully furnished	£60.00	£50
Additional requested property visits (per visit)	£90.00	£75
Annual statement of income and expenditure for HMRC purposes (per tax year)	£90.00	£75
Non-UK residents accounting to HMRC (per tax year)	£90.00	£75
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	75	75
Drawing up of documentation if not included in Service level	£420.00	£350
Attendance at court	£540.00	£450
Early termination of management service with a sitting tenant	78.00%	65%
Administration fee for withdrawing from an offer of a tenancy	£480.00	£400
Provision of duplicate documents or statements	£90.00	£75
Cutting of keys (per key) From	£9.60	£8
Service of statutory notices to recover possession (per notice)	£42.00	£35

Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	13.20%	11%
Tenancy set up	£165.00	£137.50
Credit references (per applicant and per guarantor)	£84.00	£70
Deposit registration (per Security Deposit)	£30.00	£25
Gas safety check	£108.00	£90
Energy Performance certification	£60.00	£50
Electrical Installation Condition Report and Portable Appliance Test From	£216.00	£180
Legionella risk assessment	£60.00	£50
Tenancy renewal	£90.00	£75
Rent review	£0.00	£0
Tenancy check in From	£72.00	£60
Tenancy check out From	£72.00	£60
"Featured property" advertising	£90.00	£75
Floor plan	£0.00	£0
Video tour	£0.00	£0
Professional photography, from	£114.00	£95
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£54.00	£45
2 bed*	£66.00	£55
3 bed*	£78.00	£65
4 bed*	£102.00	£85
5 bed*	£120.00	£100
Additional fee, in addition to the above, if fully furnished	£60.00	£50
Additional requested property visits (per visit)	£90.00	£75
Annual statement of income and expenditure for HMRC purposes (per tax year)	£90.00	£75
Non-UK residents accounting to HMRC (per tax year)	£90.00	£75
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£90.00	£75
Drawing up of documentation if not included in Service level	£420.00	£350
Attendance at court	£540.00	£450
Early termination of management service with a sitting tenant	78.00%	65%
Administration fee for withdrawing from an offer of a tenancy	£480.00	£400
Provision of duplicate documents or statements	£90.00	£75
Cutting of keys (per key) From	£9.60	£8
Service of statutory notices to recover possession (per notice)	£42.00	£35

Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	78.00%	65%
Credit references (per applicant and per guarantor)	£84.00	£70
Deposit registration (per Security Deposit)	£30.00	£25
Gas safety check	£108.00	£90
Energy Performance certification	£60.00	£50
Electrical Installation Condition Report and Portable Appliance Test From	£216.00	£180
Legionella risk assessment	£60.00	£50
Tenancy renewal	£90.00	£75
Rent review	£0.00	£0
Tenancy check in From	£72.00	£60
Tenancy check out From	£72.00	£60
"Featured property" advertising	£90.00	£75
Floor plan	£0.00	£0
Video tour	£0.00	£0
Professional photography, from	£114.00	£95
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£54.00	£45
2 bed*	£66.00	£55
3 bed*	£78.00	£65
4 bed*	£102.00	£85
5 bed*	£120.00	£100
Additional fee, in addition to the above, if fully furnished	£60.00	£50
Additional requested property visits (per visit)	£90.00	£75
Annual statement of income and expenditure for HMRC purposes (per tax year)	£90.00	£75
Non-UK residents accounting to HMRC (per tax year)	£90.00	£75
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£90.00	£75
Drawing up of documentation if not included in Service level	£420.00	£350
Attendance at court	£540.00	£450
Early termination of management service with a sitting tenant	78.00%	65%
Administration fee for withdrawing from an offer of a tenancy	£480.00	£400
Provision of duplicate documents or statements	£90.00	£75
Cutting of keys (per key) From	£9.60	£8
Service of statutory notices to recover possession (per notice)	£42.00	£35