

Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	15.60%	13%
Tenancy set up From	£456.00	£380.00
Credit references (per applicant and per guarantor)	£48.00	£40.00
Deposit registration (per Security Deposit)	£28.80	£24.00
Gas safety check	£90.00	£75.00
Energy Performance certification	£80.00	£66.67
Electrical Installation Condition Report and Portable Appliance Test From	£150.00	£125.00
Legionella risk assessment	£75.00	£62.50
Tenancy renewal	£96.00	£80.00
Rent review	£96.00	£80.00
Professional photography, from	£60.00	£50.00
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£144.00	£120.00
2 bed*	£156.00	£130.00
3 bed*	£168.00	£140.00
4 bed*	£180.00	£150.00
5 bed*	£192.00	£160.00
Additional fee, in addition to the above, if fully furnished	36.00%	30%
Additional requested property visits (per visit)	£84.00	£70.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£120.00	£100.00
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£84.00	£70.00
Drawing up of documentation if not included in Service level	£84.00	£70.00
Attendance at court	£300.00	£250.00
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	100.00%	83.33%
Administration fee for withdrawing from an offer of a tenancy	36.00%	30%
Provision of duplicate documents or statements	£30.00	£25.00
Cutting of keys (per key) From	£12.00	£10.00
Service of statutory notices to recover possession (per notice)	£84.00	£70.00

Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	12.60%	10.5%
Tenancy set up From	£456.00	£380.00
Credit references (per applicant and per guarantor)	£48.00	£40.00
Deposit registration (per Security Deposit)	£24.00	£20.00
Gas safety check	£90.00	£75.00
Energy Performance certification	£80.00	£66.67
Electrical Installation Condition Report and Portable Appliance Test From	£150.00	£125.00
Legionella risk assessment	£75.00	£62.50
Tenancy renewal	£96.00	£80.00
Rent review	£96.00	£80.00
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£144.00	£120.00
2 bed*	£156.00	£130.00
3 bed*	£168.00	£140.00
4 bed*	£180.00	£150.00
5 bed*	£192.00	£160.00
Additional fee, in addition to the above, if fully furnished	36.00%	30%
Additional requested property visits (per visit)	£84.00	£70.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£120.00	£100.00
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£84.00	£70.00
Drawing up of documentation if not included in Service level	£84.00	£70.00
Attendance at court	£300.00	£250.00
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	100.00%	83.33%
Administration fee for withdrawing from an offer of a tenancy	36.00%	30%
Provision of duplicate documents or statements	£30.00	£25.00
Cutting of keys (per key) From	£12.00	£10.00
Service of statutory notices to recover possession (per notice)	£84.00	£70.00

Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	9.00%	7.5%
Tenancy set up	£720.00	£600.00
Credit references (per applicant and per guarantor)	£60.00	£50.00
Gas safety check	£75.00	£62.50
Energy Performance certification	£80.00	£66.67
Electrical Installation Condition Report and Portable Appliance Test From	£150.00	£125.00
Legionella risk assessment	£75.00	£62.50
Tenancy renewal	£150.00	£125.00
Rent review	£60.00	£50.00
Tenancy check in From	£120.00	£100.00
Tenancy check out From	£120.00	£100.00
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£144.00	£120.00
2 bed*	£156.00	£130.00
3 bed*	£168.00	£140.00
4 bed*	£180.00	£150.00
5 bed*	£192.00	£160.00
Additional fee, in addition to the above, if fully furnished	36.00%	30%
Additional requested property visits (per visit)	£84.00	£70.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£120.00	£100.00
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£60.00	£50.00
Drawing up of documentation if not included in Service level	£60.00	£50.00
Attendance at court	£360.00	£300.00
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	£720.00	£600.00
Administration fee for withdrawing from an offer of a tenancy	36.00%	30%
Provision of duplicate documents or statements	£30.00	£25.00
Cutting of keys (per key) From	£12.00	£10.00
Service of statutory notices to recover possession (per notice)	£84.00	£70.00

Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	80.40%	67%
Credit references (per applicant and per guarantor)	£60.00	£50.00
Gas safety check	£84.00	£70.00
Energy Performance certification	£80.00	£66.67
Electrical Installation Condition Report and Portable Appliance Test From	£150.00	£125.00
Legionella risk assessment	£75.00	£62.50
Tenancy renewal	£150.00	£125.00
Rent review	£150.00	£125.00
Tenancy check in From	£120.00	£100.00
Tenancy check out From	£120.00	£100.00
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£144.00	£120.00
2 bed*	£156.00	£130.00
3 bed*	£168.00	£140.00
4 bed*	£180.00	£150.00
5 bed*	£192.00	£160.00
Additional fee, in addition to the above, if fully furnished	60.00%	50%
Additional requested property visits (per visit)	£120.00	£100.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£120.00	£100.00
Non-UK residents accounting to HMRC (per tax year)	£18.00	£15.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Administration fee for withdrawing from an offer of a tenancy	60.00%	50%
Provision of duplicate documents or statements	£30.00	£25.00
Cutting of keys (per key) From	£12.00	£10.00
Service of statutory notices to recover possession (per notice)	£144.00	£120.00