

Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	15.60%	13%
Tenancy set up From	£396.00	£330
Credit references (per applicant and per guarantor)	£102.00	£85
Deposit registration (per Security Deposit)	£24.00	£20
Gas safety check	£66.00	£55
Energy Performance certification	£96.00	£80
Legionella risk assessment	£44.40	£37
Tenancy renewal	£90.00	£75
Tenancy check out From	£60.00	£50
Move-In & Check-Out Inventory preparation per report:		
Additional requested property visits (per visit)	£42.00	£35
Annual statement of income and expenditure for HMRC purposes (per tax year)	£24.00	£20
Non-UK residents accounting to HMRC (per tax year)	£60.00	£50
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£42.00	£35
Drawing up of documentation if not included in Service level	£42.00	£35
Attendance at court	£72.00	£60
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	£474.00	£395
Administration fee for withdrawing from an offer of a tenancy	£180.00	£150
Provision of duplicate documents or statements	£6.00	£5

Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	12.00%	10%
Tenancy set up From	£396.00	£330
Credit references (per applicant and per guarantor)	£102.00	£85
Deposit registration (per Security Deposit)	£24.00	£20
Gas safety check	£66.00	£55
Energy Performance certification	£96.00	£80
Legionella risk assessment	£44.40	£37
Tenancy renewal	£90.00	£75
Tenancy check out From	£60.00	£50
Move-In & Check-Out Inventory preparation per report:		
Additional requested property visits (per visit)	£42.00	£35
Annual statement of income and expenditure for HMRC purposes (per tax year)	£24.00	£20
Non-UK residents accounting to HMRC (per tax year)	£60.00	£50
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£42.00	£35
Drawing up of documentation if not included in Service level	£42.00	£35
Attendance at court	£72.00	£60
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	£474.00	£395
Administration fee for withdrawing from an offer of a tenancy	£180.00	£150
Provision of duplicate documents or statements	£6.00	£5
Service of statutory notices to recover possession (per notice)	£60.00	£50

Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	9.00%	7.5%
Tenancy set up	£396.00	£330
Credit references (per applicant and per guarantor)	£102.00	£85
Deposit registration (per Security Deposit)	£48.00	£40
Gas safety check	£66.00	£55
Energy Performance certification	£96.00	£80
Legionella risk assessment	£44.40	£37
Tenancy renewal	£90.00	£75
Tenancy check out From	£120.00	£100
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£102.00	£85
2 bed*	£114.00	£95
3 bed*	£126.00	£105
4 bed*	£138.00	£115
5 bed*	£150.00	£125
Additional requested property visits (per visit)	£90.00	£75
Annual statement of income and expenditure for HMRC purposes (per tax year)	£24.00	£20
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£42.00	£35
Drawing up of documentation if not included in Service level	£42.00	£35
Attendance at court	£72.00	£60
Administration fee for withdrawing from an offer of a tenancy	£180.00	£150
Provision of duplicate documents or statements	£6.00	£5
Service of statutory notices to recover possession (per notice)	100	100

Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	£420.00	£350
Monthly service commission %	0.00%	0%
Credit references (per applicant and per guarantor)	£102.00	£85
Deposit registration (per Security Deposit)	£48.00	£40
Gas safety check	£66.00	£55
Energy Performance certification	£96.00	£80
Legionella risk assessment	£44.40	£37
Tenancy renewal	£90.00	£75
Tenancy check out From	£120.00	£100
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£102.00	£85
2 bed*	£114.00	£95
3 bed*	£126.00	£105
4 bed*	£138.00	£115
5 bed*	£150.00	£125
Additional requested property visits (per visit)	£90.00	£75
Annual statement of income and expenditure for HMRC purposes (per tax year)	£28.80	£24
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£42.00	£35
Drawing up of documentation if not included in Service level	£42.00	£35
Attendance at court	£72.00	£60
Administration fee for withdrawing from an offer of a tenancy	£180.00	£150
Provision of duplicate documents or statements	£6.00	£5
Service of statutory notices to recover possession (per notice)	£144.00	£120