

Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	14.40%	12%
Tenancy set up From	£300.00	£250.00
Credit references (per applicant and per guarantor)	£60.00	£50.00
Deposit registration (per Security Deposit)	£60.00	£50.00
Gas safety check	£90.00	£75.00
Energy Performance certification	£90.00	£75.00
Electrical Installation Condition Report and Portable Appliance Test From	£216.00	£180.00
Legionella risk assessment	£96.00	£80.00
Tenancy renewal	£162.00	£135.00
Tenancy check in From	£78.00	£65.00
Tenancy check out From	£96.00	£80.00
Professional photography, from	£120.00	£100.00
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£120.00	£100.00
2 bed*	£144.00	£120.00
3 bed*	£168.00	£140.00
4 bed*	£198.00	£165.00
5 bed*	£228.00	£190.00
Additional fee, in addition to the above, if fully furnished	£18.00	£15.00
Additional requested property visits (per visit)	£60.00	£50.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£120.00	£100.00
Drawing up of documentation if not included in Service level	£120.00	£100.00
Attendance at court	£240.00	£200.00
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	£720.00	£600.00
Administration fee for withdrawing from an offer of a tenancy	£300.00	£250.00
Provision of duplicate documents or statements	£60.00	£50.00
Cutting of keys (per key) From	£12.00	£10.00

Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	12.00%	10%
Tenancy set up	£300.00	£250.00
Credit references (per applicant and per guarantor)	£60.00	£50.00
Deposit registration (per Security Deposit)	£60.00	£50.00
Gas safety check	£90.00	£75.00
Energy Performance certification	£90.00	£75.00
Electrical Installation Condition Report and Portable Appliance Test From	£216.00	£180.00
Legionella risk assessment	£96.00	£80.00
Tenancy renewal	£162.00	£135.00
Tenancy check in From	£78.00	£65.00
Tenancy check out From	£96.00	£80.00
Professional photography, from	£120.00	£100.00
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£120.00	£100.00
2 bed*	£144.00	£120.00
3 bed*	£168.00	£140.00
4 bed*	£198.00	£165.00
5 bed*	£228.00	£190.00
Additional fee, in addition to the above, if fully furnished	£18.00	£15.00
Additional requested property visits (per visit)	£60.00	£50.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£120.00	£100.00
Drawing up of documentation if not included in Service level	£120.00	£100.00
Attendance at court	£240.00	£200.00
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	£720.00	£600.00
Administration fee for withdrawing from an offer of a tenancy	£300.00	£250.00
Provision of duplicate documents or statements	£60.00	£50.00
Cutting of keys (per key) From	£12.00	£10.00

Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	9.60%	8%
Tenancy set up		£300.00
Credit references (per applicant and per guarantor)	£60.00	£50.00
Deposit registration (per Security Deposit)	£60.00	£50.00
Gas safety check	£90.00	£75.00
Energy Performance certification	£90.00	£75.00
Electrical Installation Condition Report and Portable Appliance Test From	£216.00	£180.00
Legionella risk assessment	£96.00	£80.00
Tenancy renewal	£162.00	£135.00
Tenancy check in From	£78.00	£65.00
Tenancy check out From	£96.00	£80.00
Professional photography, from	£156.00	£130.00
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£120.00	£100.00
2 bed*	£144.00	£120.00
3 bed*	£168.00	£140.00
4 bed*	£198.00	£165.00
5 bed*	£228.00	£190.00
Additional fee, in addition to the above, if fully furnished	£18.00	£15.00
Additional requested property visits (per visit)	£78.00	£65.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£120.00	£100.00
Non-UK residents accounting to HMRC (per tax year)	£180.00	£150.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£120.00	£100.00
Drawing up of documentation if not included in Service level	£120.00	£100.00
Attendance at court	£240.00	£200.00
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	£720.00	£600.00
Administration fee for withdrawing from an offer of a tenancy	£300.00	£250.00
Provision of duplicate documents or statements	£60.00	£50.00
Cutting of keys (per key) From	£12.00	£10.00
Service of statutory notices to recover possession (per notice)	£120.00	£100.00