

## Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	145.20%	121%
Tenancy set up From	£270.00	£225
Credit references (per applicant and per guarantor)	£0.00	£0
Deposit registration (per Security Deposit)	£60.00	£50
Gas safety check	£96.00	£80
Energy Performance certification	£96.00	£80
Electrical Installation Condition Report and Portable Appliance Test From	£210.00	£175
Legionella risk assessment	£120.00	£100
Tenancy renewal	£150.00	£125
Rent review	£0.00	£0
"Featured property" advertising	£120.00	£100
Floor plan	£120.00	£100
Video tour	£120.00	£100
Professional photography, from	£180.00	£150
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£180.00	£150
2 bed*	£216.00	£180
3 bed*	£234.00	£195
4 bed*	£252.00	£210
5 bed*	£276.00	£230
Additional requested property visits (per visit)	£60.00	£50
Annual statement of income and expenditure for HMRC purposes (per tax year)	£84.00	£70
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£48.00	£40
Drawing up of documentation if not included in Service level	£48.00	£40
Attendance at court	£96.00	£80
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	£1,320.00	£1100
Administration fee for withdrawing from an offer of a tenancy	£240.00	£200
Provision of duplicate documents or statements	£60.00	£50
Cutting of keys (per key) From	£24.00	£20
Service of statutory notices to recover possession (per notice)	£54.00	£45

## Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	15.00%	12.5%
Tenancy set up From	£270.00	£225
Credit references (per applicant and per guarantor)	£0.00	£0.00
Deposit registration (per Security Deposit)	£60.00	£50
Gas safety check	£96.00	£80
Energy Performance certification	£96.00	£80
Electrical Installation Condition Report and Portable Appliance Test From	£210.00	£175
Legionella risk assessment	£120.00	£100
Tenancy renewal	£150.00	£125
Rent review	£0.00	£0.00
"Featured property" advertising	£120.00	£100
Floor plan	£120.00	£100
Video tour	£120.00	£100
Professional photography, from	£180.00	£150
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£180.00	£150
2 bed*	£216.00	£180
3 bed*	£234.00	£195
4 bed*	£252.00	£210
5 bed*	£276.00	£230
Additional requested property visits (per visit)	£60.00	£50
Annual statement of income and expenditure for HMRC purposes (per tax year)	£84.00	£70
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£48.00	£40
Drawing up of documentation if not included in Service level	£48.00	£40
Attendance at court	£96.00	£80
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	£1,320.00	£1100
Administration fee for withdrawing from an offer of a tenancy	£240.00	£200
Provision of duplicate documents or statements	£60.00	£50
Cutting of keys (per key) From	£24.00	£20
Service of statutory notices to recover possession (per notice)	£54.00	£45

## Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	12.00%	10%
Tenancy set up	£270.00	£225
Credit references (per applicant and per guarantor)	£0.00	£0
Deposit registration (per Security Deposit)	£60.00	£50
Gas safety check	£96.00	£80
Energy Performance certification	£96.00	£80
Electrical Installation Condition Report and Portable Appliance Test From	£210.00	£175
Legionella risk assessment	£144.00	£120
Tenancy renewal	£150.00	£125
Rent review	£0.00	£0
"Featured property" advertising	£120.00	£100
Floor plan	£120.00	£100
Video tour	£120.00	£100
Professional photography, from	£210.00	£175
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£180.00	£150
2 bed*	£216.00	£180
3 bed*	£234.00	£195
4 bed*	£252.00	£210
5 bed*	£276.00	£230
Additional requested property visits (per visit)	£60.00	£50
Annual statement of income and expenditure for HMRC purposes (per tax year)	£84.00	£70
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£48.00	£40
Drawing up of documentation if not included in Service level	£48.00	£40
Attendance at court	£96.00	£80
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	£1,320.00	£1100
Administration fee for withdrawing from an offer of a tenancy	£240.00	£200
Provision of duplicate documents or statements	£60.00	£50
Cutting of keys (per key) From	£24.00	£20
Service of statutory notices to recover possession (per notice)	£54.00	£45

## Tenant Find Service

Description	Including VAT	Excluding VAT
Monthly service commission %	9.60%	8%
Tenancy set up		£225
Credit references (per applicant and per guarantor)	£0.00	£0
Deposit registration (per Security Deposit)	£60.00	£50
Gas safety check	£96.00	£80
Energy Performance certification	£96.00	£80
Electrical Installation Condition Report and Portable Appliance Test From	£210.00	£175
Legionella risk assessment	£144.00	£120
Tenancy renewal	£150.00	£125
Rent review	£0.00	£0
"Featured property" advertising	£120.00	£100
Floor plan	£120.00	£100
Video tour	£120.00	£100
Professional photography, from	£210.00	£175
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£180.00	£150
2 bed*	£216.00	£180
3 bed*	£234.00	£195
4 bed*	£252.00	£210
5 bed*	£276.00	£230
Additional requested property visits (per visit)	£60.00	£50
Annual statement of income and expenditure for HMRC purposes (per tax year)	£84.00	£70
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£48.00	£40
Drawing up of documentation if not included in Service level	£48.00	£40
Attendance at court	£96.00	£80
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	£1,320.00	£1100
Administration fee for withdrawing from an offer of a tenancy	£240.00	£200
Provision of duplicate documents or statements	£72.00	£60
Cutting of keys (per key) From	£24.00	£20
Service of statutory notices to recover possession (per notice)	£54.00	£45