

## Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	18.00%	15%
Tenancy set up From	£588.00	£490
Credit references (per applicant and per guarantor)	£42.00	£35
Deposit registration (per Security Deposit)	£78.00	£65
Gas safety check	£96.00	£80
Energy Performance certification	£120.00	£100
Electrical Installation Condition Report and Portable Appliance Test From	£234.00	£195
Legionella risk assessment	£240.00	£200
Tenancy renewal	£240.00	£200
Tenancy check out From	£84.00	£70
Floor plan	£108.00	£90
Video tour	£240.00	£200
Professional photography, from	£120.00	£100
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£174.00	£145
2 bed*	£228.00	£190
3 bed*	£240.00	£200
4 bed*	£288.00	£240
5 bed*	£306.00	£255
Additional requested property visits (per visit)	£84.00	£70
Non-UK residents accounting to HMRC (per tax year)	£300.00	£250
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£84.00	£70
Drawing up of documentation if not included in Service level	£84.00	£70
Attendance at court	£84.00	£70
Early termination of management service with a sitting tenant	£1,680.00	£1400
Administration fee for withdrawing from an offer of a tenancy	£600.00	£500
Provision of duplicate documents or statements	£84.00	£70
Cutting of keys (per key) From	£60.00	£50
Service of statutory notices to recover possession (per notice)	£96.00	£80

## Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	15.00%	12.5%
Tenancy set up From	£588.00	£490
Credit references (per applicant and per guarantor)	£42.00	£35
Deposit registration (per Security Deposit)	£78.00	£65
Gas safety check	£96.00	£80
Energy Performance certification	£120.00	£100
Electrical Installation Condition Report and Portable Appliance Test From	£234.00	£195
Legionella risk assessment	£240.00	£200
Tenancy renewal	£408.00	£340
Rent review	£78.00	£65
Tenancy check out From	£84.00	£70
Floor plan	£108.00	£90
Video tour	£240.00	£200
Professional photography, from	£120.00	£100
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£174.00	£145
2 bed*	£228.00	£190
3 bed*	£240.00	£200
4 bed*	£288.00	£240
5 bed*	£306.00	£255
Additional requested property visits (per visit)	£84.00	£70
Non-UK residents accounting to HMRC (per tax year)	£300.00	£250
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£84.00	£70
Drawing up of documentation if not included in Service level	£84.00	£70
Attendance at court	£84.00	£70
Early termination of management service with a sitting tenant	£1,680.00	£1400
Administration fee for withdrawing from an offer of a tenancy	£600.00	£500
Provision of duplicate documents or statements	£84.00	£70
Cutting of keys (per key) From	£60.00	£50
Service of statutory notices to recover possession (per notice)	£96.00	£80

## Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	12.00%	10%
Tenancy set up	£588.00	£490
Credit references (per applicant and per guarantor)	£42.00	£35
Deposit registration (per Security Deposit)	£78.00	£65
Gas safety check	£96.00	£80
Energy Performance certification	£120.00	£100
Electrical Installation Condition Report and Portable Appliance Test From	£234.00	£195
Legionella risk assessment	£240.00	£200
Tenancy renewal	£408.00	£340
Rent review	£84.00	£70
Tenancy check out From	£84.00	£70
"Featured property" advertising	£84.00	£70
Floor plan	£108.00	£90
Video tour	£240.00	£200
Professional photography, from	£120.00	£100
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£174.00	£145
2 bed*	£228.00	£190
3 bed*	£240.00	£200
4 bed*	£288.00	£240
5 bed*	£306.00	£255
Additional requested property visits (per visit)	£84.00	£70
Annual statement of income and expenditure for HMRC purposes (per tax year)	£84.00	£70
Non-UK residents accounting to HMRC (per tax year)	£300.00	£250
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£84.00	£70
Drawing up of documentation if not included in Service level	£84.00	£70
Attendance at court	£84.00	£70
Early termination of management service with a sitting tenant	£1,680.00	£1400
Administration fee for withdrawing from an offer of a tenancy	£600.00	£500
Provision of duplicate documents or statements	£84.00	£70
Cutting of keys (per key) From	£60.00	£50
Service of statutory notices to recover possession (per notice)	80	80

## Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	8.33%	6.94%
Tenancy set up	One Month's Rent (Inc VAT)	
Tenancy renewal	500	500
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		