

## Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	18.00%	15%
Tenancy set up From	£570.00	£475.00
Deposit registration (per Security Deposit)	£36.00	£30.00
Gas safety check	£90.00	£75
Energy Performance certification	£96.00	£80
Electrical Installation Condition Report and Portable Appliance Test From	£190.00	£158.33
Legionella risk assessment	£90.00	£75.00
Tenancy renewal	£120.00	£100.00
Rent review	£120.00	£100.00
Tenancy check in From	£60.00	£50.00
Tenancy check out From	£132.00	£110.00
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£144.00	£120.00
2 bed*	£168.00	£140.00
3 bed*	£192.00	£160.00
4 bed*	£216.00	£180.00
5 bed*	£240.00	£200.00
Additional requested property visits (per visit)	£42.00	£35.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£30.00	£25.00
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£42.00	£35.00
Attendance at court	£42.00	£35.00
Administration fee for withdrawing from an offer of a tenancy	£570.00	£475.00
Cutting of keys (per key) From	£7.20	£6.00
Service of statutory notices to recover possession (per notice)	£120.00	£100.00

## Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	15.60%	13%
Tenancy set up From	£570.00	£475.00
Deposit registration (per Security Deposit)	£36.00	£30.00
Gas safety check	£90.00	£75.00
Energy Performance certification	£96.00	£80.00
Electrical Installation Condition Report and Portable Appliance Test From	£190.00	£158.33
Tenancy renewal	£120.00	£100.00
Rent review	£120.00	£100.00
Tenancy check in From	£60.00	£50.00
Tenancy check out From	£132.00	£110.00
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£144.00	£120.00
2 bed*	£168.00	£140.00
3 bed*	£192.00	£160.00
4 bed*	£216.00	£180.00
5 bed*	£240.00	£200.00
Additional requested property visits (per visit)	£42.00	£35.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£30.00	£25.00
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£42.00	£35.00
Drawing up of documentation if not included in Service level	£42.00	£35.00
Attendance at court	£42.00	£35.00
Administration fee for withdrawing from an offer of a tenancy	£570.00	£475.00
Cutting of keys (per key) From	£7.20	£6.00
Service of statutory notices to recover possession (per notice)	£120.00	£100.00

## Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	6.00%	5%
Tenancy set up	£570.00	£475.00
Credit references (per applicant and per guarantor)	£60.00	£50.00
Deposit registration (per Security Deposit)	£36.00	£30.00
Gas safety check	£90.00	£75.00
Energy Performance certification	£96.00	£80.00
Electrical Installation Condition Report and Portable Appliance Test From	£190.00	£158.33
Tenancy renewal	£120.00	£100.00
Rent review	£120.00	£100.00
Tenancy check in From	£60.00	£50.00
Tenancy check out From	£132.00	£110.00
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£144.00	£120.00
2 bed*	£168.00	£140.00
3 bed*	£192.00	£160.00
4 bed*	£216.00	£180.00
5 bed*	£240.00	£200.00
Additional requested property visits (per visit)	£42.00	£35.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£30.00	£25.00
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£42.00	£35.00
Attendance at court	£42.00	£35.00
Administration fee for withdrawing from an offer of a tenancy	£570.00	£475.00
Cutting of keys (per key) From	£7.20	£6.00
Service of statutory notices to recover possession (per notice)	£120.00	£100.00

## Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	£840.00	£700.00
Credit references (per applicant and per guarantor)	£60.00	£50.00
Deposit registration (per Security Deposit)	£36.00	£30.00
Gas safety check	£90.00	£75.00
Energy Performance certification	£96.00	£80.00
Electrical Installation Condition Report and Portable Appliance Test From	£192.00	£160.00
Tenancy renewal	£180.00	£150.00
Rent review	£180.00	£150.00
Tenancy check in From	£60.00	£50.00
Tenancy check out From	£132.00	£110.00
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£144.00	£120.00
2 bed*	£168.00	£140.00
3 bed*	£192.00	£160.00
4 bed*	£216.00	£180.00
5 bed*	£240.00	£200.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£30.00	£25.00
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£72.00	£60.00
Drawing up of documentation if not included in Service level	£72.00	£60.00
Attendance at court	£72.00	£60.00
Administration fee for withdrawing from an offer of a tenancy	£570.00	£475.00
Service of statutory notices to recover possession (per notice)	£180.00	£150.00