

Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	16.80%	14%
Tenancy set up From	£300.00	£250.00
Credit references (per applicant and per guarantor)	£6.00	£5.00
Deposit registration (per Security Deposit)	£24.00	£20.00
Gas safety check	£108.00	£90.00
Energy Performance certification	£84.00	£70.00
Electrical Installation Condition Report and Portable Appliance Test From	£168.00	£140.00
Legionella risk assessment	£72.00	£60.00
Tenancy renewal	£108.00	£90.00
Rent review	£30.00	£25.00
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£114.00	£95.00
2 bed*	£114.00	£95.00
3 bed*	£114.00	£95.00
4 bed*	£126.00	£105.00
5 bed*	£138.00	£115.00
Additional fee, in addition to the above, if fully furnished	£60.00	£50.00
Additional requested property visits (per visit)	£60.00	£50.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60.00	£50.00
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£60.00	£50.00
Drawing up of documentation if not included in Service level	£108.00	£90.00
Attendance at court	£180.00	£150.00
Early termination of management service with a sitting tenant	£594.00	£495.00
Administration fee for withdrawing from an offer of a tenancy	£180.00	£150.00
Provision of duplicate documents or statements	£30.00	£25.00
Cutting of keys (per key) From	£12.00	£10.00
Service of statutory notices to recover possession (per notice)	£48.00	£40.00

Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	14.40%	12%
Tenancy set up From	£300.00	£250.00
Credit references (per applicant and per guarantor)	£6.00	£5.00
Deposit registration (per Security Deposit)	£24.00	£20.00
Gas safety check	£108.00	£90.00
Energy Performance certification	£84.00	£70.00
Electrical Installation Condition Report and Portable Appliance Test From	£168.00	£140.00
Legionella risk assessment	£72.00	£60.00
Tenancy renewal	£108.00	£90.00
Rent review	£30.00	£25.00
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£114.00	£95.00
2 bed*	£114.00	£95.00
3 bed*	£114.00	£95.00
4 bed*	£126.00	£105.00
5 bed*	£138.00	£115.00
Additional fee, in addition to the above, if fully furnished	£60.00	£50.00
Additional requested property visits (per visit)	£60.00	£50.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60.00	£50.00
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£60.00	£50.00
Drawing up of documentation if not included in Service level	£108.00	£90.00
Attendance at court	£180.00	£150.00
Early termination of management service with a sitting tenant	£594.00	£495.00
Administration fee for withdrawing from an offer of a tenancy	£180.00	£150.00
Provision of duplicate documents or statements	£30.00	£25.00
Cutting of keys (per key) From	£12.00	£10.00
Service of statutory notices to recover possession (per notice)	£48.00	£40.00

Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	12.00%	10%
Tenancy set up	£300.00	£250.00
Credit references (per applicant and per guarantor)	£6.00	£5.00
Deposit registration (per Security Deposit)	£24.00	£20.00
Gas safety check	£108.00	£90.00
Energy Performance certification	£84.00	£70.00
Electrical Installation Condition Report and Portable Appliance Test From	£168.00	£140.00
Legionella risk assessment	£72.00	£60.00
Tenancy renewal	£108.00	£90.00
Rent review	£30.00	£25.00
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£114.00	£95.00
2 bed*	£114.00	£95.00
3 bed*	£114.00	£95.00
4 bed*	£126.00	£105.00
5 bed*	£138.00	£115.00
Additional fee, in addition to the above, if fully furnished	£60.00	£50.00
Additional requested property visits (per visit)	£60.00	£50.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60.00	£50.00
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£60.00	£50.00
Drawing up of documentation if not included in Service level	£108.00	£90.00
Attendance at court	£180.00	£150.00
Early termination of management service with a sitting tenant	£594.00	£495.00
Administration fee for withdrawing from an offer of a tenancy	£180.00	£150.00
Provision of duplicate documents or statements	£30.00	£25.00
Cutting of keys (per key) From	£12.00	£10.00
Service of statutory notices to recover possession (per notice)	£48.00	£40.00

Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	£594.00	£495.00
Credit references (per applicant and per guarantor)	£12.00	£10.00
Deposit registration (per Security Deposit)	£60.00	£50.00
Gas safety check	£108.00	£90.00
Energy Performance certification	£84.00	£70.00
Electrical Installation Condition Report and Portable Appliance Test From	£168.00	£140.00
Legionella risk assessment	£72.00	£60.00
Tenancy renewal	£108.00	£90.00
Rent review	£30.00	£25.00
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£180.00	£150.00
2 bed*	£180.00	£150.00
3 bed*	£180.00	£150.00
4 bed*	£210.00	£175.00
5 bed*	£240.00	£200.00
Additional fee, in addition to the above, if fully furnished	£120.00	£100.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Administration fee for withdrawing from an offer of a tenancy	£180.00	£150.00
Provision of duplicate documents or statements	£30.00	£25.00
Cutting of keys (per key) From	£12.00	£10.00
Service of statutory notices to recover possession (per notice)	£120.00	£100.00