

Rent Collection Service

Description	Including VAT	Excluding VAT
Tenancy set up	60.00%	50%
Move-In & Check-Out Inventory preparation per report:		
Hourly rate for work not included in your service level (non-exhaustive list below):		

Tenant Find Service

Description	Including VAT	Excluding VAT
Tenancy set up		50%
Credit references (per applicant and per guarantor)	£60.00	£50
Gas safety check	£72.00	£60
Energy Performance certification	£60.00	£50
Electrical Installation Condition Report and Portable Appliance Test From	£180.00	£150
Tenancy renewal	£36.00	£30
Move-In & Check-Out Inventory preparation per report:		
4 bed*	£120.00	£100
Hourly rate for work not included in your service level (non-exhaustive list below):		
Administration fee for withdrawing from an offer of a tenancy	275	275
Provision of duplicate documents or statements	30	30