

## Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	20.40%	17%
Tenancy set up From	£540.00	£450
Credit references (per applicant and per guarantor)	£60.00	£50
Deposit registration (per Security Deposit)	£30.00	£25
Gas safety check	£90.00	£75
Energy Performance certification	£102.00	£85
Electrical Installation Condition Report and Portable Appliance Test From	£150.00	£125
Legionella risk assessment	£90.00	£75
Tenancy renewal	£150.00	£125
Rent review	£30.00	£25
Tenancy check in From	£60.00	£50
Tenancy check out From	£150.00	£125
"Featured property" advertising	£60.00	£50
Floor plan	£90.00	£75
Video tour	£90.00	£75
Professional photography, from	£180.00	£150
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£120.00	£100
2 bed*	£144.00	£120
3 bed*	£156.00	£130
4 bed*	£168.00	£140
5 bed*	£180.00	£150
Additional requested property visits (per visit)	£60.00	£50
Annual statement of income and expenditure for HMRC purposes (per tax year)	£30.00	£25
Non-UK residents accounting to HMRC (per tax year)	£300.00	£250
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£90.00	£75
Drawing up of documentation if not included in Service level	£90.00	£75
Attendance at court	£90.00	£75
Early termination of management service with a sitting tenant	£1,200.00	£1000
Administration fee for withdrawing from an offer of a tenancy	£540.00	£450
Provision of duplicate documents or statements	£12.00	£10
Cutting of keys (per key) From	£12.00	£10
Service of statutory notices to recover possession (per notice)	£90.00	£75

## Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	18.00%	15%
Tenancy set up From	£540.00	£450
Credit references (per applicant and per guarantor)	£60.00	£50
Deposit registration (per Security Deposit)	£90.00	£75
Gas safety check	£90.00	£75
Energy Performance certification	£102.00	£85
Electrical Installation Condition Report and Portable Appliance Test From	£150.00	£125
Legionella risk assessment	£90.00	£75
Tenancy renewal	£150.00	£125
Rent review	£30.00	£25
Tenancy check in From	£60.00	£50
Tenancy check out From	£150.00	£125
"Featured property" advertising	£60.00	£50
Floor plan	£90.00	£75
Video tour	£90.00	£75
Professional photography, from	£180.00	£150
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£132.00	£110
2 bed*	£144.00	£120
3 bed*	£156.00	£130
4 bed*	£168.00	£140
5 bed*	£180.00	£150
Additional requested property visits (per visit)	£90.00	£75
Annual statement of income and expenditure for HMRC purposes (per tax year)	£30.00	£25
Non-UK residents accounting to HMRC (per tax year)	£300.00	£250
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£90.00	£75
Drawing up of documentation if not included in Service level	£90.00	£75
Attendance at court	£90.00	£75
Early termination of management service with a sitting tenant	£1,200.00	£1000
Administration fee for withdrawing from an offer of a tenancy	£600.00	£500
Provision of duplicate documents or statements	£12.00	£10
Cutting of keys (per key) From	£12.00	£10
Service of statutory notices to recover possession (per notice)	£150.00	£125

## Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	13.20%	11%
Tenancy set up	£840.00	£700
Credit references (per applicant and per guarantor)	£60.00	£50
Deposit registration (per Security Deposit)	£60.00	£50
Gas safety check	£120.00	£100
Energy Performance certification	£102.00	£85
Electrical Installation Condition Report and Portable Appliance Test From	£180.00	£150
Legionella risk assessment	£90.00	£75
Tenancy renewal	£300.00	£250
Rent review	£60.00	£50
Tenancy check in From	£60.00	£50
Tenancy check out From	£150.00	£125
"Featured property" advertising	£60.00	£50
Floor plan	£90.00	£75
Video tour	£90.00	£75
Professional photography, from	£180.00	£150
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£120.00	£100
2 bed*	£144.00	£120
3 bed*	£156.00	£130
4 bed*	£168.00	£140
5 bed*	£180.00	£150
Additional requested property visits (per visit)	£90.00	£75
Annual statement of income and expenditure for HMRC purposes (per tax year)	£300.00	£250
Non-UK residents accounting to HMRC (per tax year)	£300.00	£250
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£120.00	£100
Drawing up of documentation if not included in Service level	£120.00	£100
Attendance at court	£300.00	£250
Early termination of management service with a sitting tenant	£1,200.00	£1000
Administration fee for withdrawing from an offer of a tenancy	£540.00	£450
Provision of duplicate documents or statements	£12.00	£10
Cutting of keys (per key) From	£12.00	£10
Service of statutory notices to recover possession (per notice)	£90.00	£75

## Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	£900.00	£750.00
Credit references (per applicant and per guarantor)	£60.00	£50.00
Deposit registration (per Security Deposit)	£60.00	£50.00
Gas safety check	£120.00	£100.00
Energy Performance certification	£102.00	£85.00
Electrical Installation Condition Report and Portable Appliance Test From	£180.00	£150.00
Legionella risk assessment	£90.00	£75.00
Tenancy renewal	£300.00	£250.00
Rent review	£60.00	£50.00
Tenancy check in From	£60.00	£50.00
Tenancy check out From	£150.00	£125.00
"Featured property" advertising	£60.00	£50.00
Floor plan	£90.00	£75.00
Video tour	£90.00	£75.00
Professional photography, from	£180.00	£150.00
<b>Move-In &amp; Check-Out Inventory preparation per report:</b>		
Studio/1 bed* From	£120.00	£100.00
2 bed*	£144.00	£120.00
3 bed*	£156.00	£130.00
4 bed*	£168.00	£140.00
5 bed*	£180.00	£150.00
Additional fee, in addition to the above, if fully furnished	£60.00	£50.00
Additional requested property visits (per visit)	£90.00	£75.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£300.00	£250.00
Non-UK residents accounting to HMRC (per tax year)	£300.00	£250.00
<b>Hourly rate for work not included in your service level (non-exhaustive list below):</b>		
Preparation of documents for dispute adjudication or court proceedings	£360.00	£300.00
Drawing up of documentation if not included in Service level	£120.00	£100.00
Attendance at court	£300.00	£250.00
Early termination of management service with a sitting tenant	£1,200.00	£1000.00
Administration fee for withdrawing from an offer of a tenancy	£540.00	£450.00
Provision of duplicate documents or statements	£12.00	£10.00
Cutting of keys (per key) From	£12.00	£10.00
Service of statutory notices to recover possession (per notice)	£90.00	£75.00