

Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	16.80%	14%
Tenancy set up From	£540.00	£450
Credit references (per applicant and per guarantor)	£96.00	£80
Deposit registration (per Security Deposit)	£24.00	£20
Gas safety check	£144.00	£120
Energy Performance certification	£108.00	£90
Electrical Installation Condition Report and Portable Appliance Test From	£216.00	£180
Legionella risk assessment	£144.00	£120
Tenancy renewal	£240.00	£200
Tenancy check in From	£84.00	£70
Tenancy check out From	£48.00	£40
Floor plan	£24.00	£20
Video tour	£72.00	£60
Professional photography, from	£72.00	£60
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£108.00	£90
2 bed*	£132.00	£110
3 bed*	£156.00	£130
4 bed*	£180.00	£150
5 bed*	£216.00	£180
Additional fee, in addition to the above, if fully furnished	£72.00	£60
Additional requested property visits (per visit)	£72.00	£60
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£180.00	£150
Drawing up of documentation if not included in Service level	£120.00	£100
Attendance at court	£180.00	£150
Early termination of management service with a sitting tenant	£1,440.00	£1200
Administration fee for withdrawing from an offer of a tenancy	£240.00	£200
Provision of duplicate documents or statements	£60.00	£50
Cutting of keys (per key) From	£24.00	£20
Service of statutory notices to recover possession (per notice)	£120.00	£100

Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	9.60%	8%
Tenancy set up	£540.00	£450
Credit references (per applicant and per guarantor)	£96.00	£80
Deposit registration (per Security Deposit)	£24.00	£20
Gas safety check	£144.00	£120
Energy Performance certification	£120.00	£100
Electrical Installation Condition Report and Portable Appliance Test From	£216.00	£180
Legionella risk assessment	£144.00	£120
Tenancy renewal	£240.00	£200
Rent review	£60.00	£50
Tenancy check in From	£84.00	£70
Tenancy check out From	£48.00	£40
Floor plan	£60.00	£50
Video tour	£72.00	£60
Professional photography, from	£120.00	£100
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£108.00	£90
2 bed*	£132.00	£110
3 bed*	£156.00	£130
4 bed*	£180.00	£150
5 bed*	£216.00	£180
Additional fee, in addition to the above, if fully furnished	£72.00	£60
Additional requested property visits (per visit)	£60.00	£50
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£180.00	£150
Drawing up of documentation if not included in Service level	£180.00	£150
Attendance at court	£180.00	£150
Early termination of management service with a sitting tenant	£1,440.00	£1200
Administration fee for withdrawing from an offer of a tenancy	£240.00	£200
Provision of duplicate documents or statements	£60.00	£50
Cutting of keys (per key) From	£24.00	£20
Service of statutory notices to recover possession (per notice)	£180.00	£150

Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	£1,200.00	£1000
Tenancy set up		£0
Credit references (per applicant and per guarantor)	£96.00	£80
Deposit registration (per Security Deposit)	£24.00	£20
Gas safety check	£144.00	£120
Energy Performance certification	£108.00	£90
Electrical Installation Condition Report and Portable Appliance Test From	£216.00	£180
Legionella risk assessment	£144.00	£120
Tenancy renewal	£240.00	£200
Rent review	£60.00	£50
Tenancy check in From	£0.00	£0
Tenancy check out From	£0.00	£0
"Featured property" advertising	£0.00	£0
Floor plan	£72.00	£60
Video tour	£72.00	£60
Professional photography, from	£120.00	£100
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£108.00	£90
2 bed*	£132.00	£110
3 bed*	£156.00	£130
4 bed*	£180.00	£150
5 bed*	£216.00	£180
Additional fee, in addition to the above, if fully furnished	£72.00	£60
Additional requested property visits (per visit)	£96.00	£80
Annual statement of income and expenditure for HMRC purposes (per tax year)	£120.00	£100
Non-UK residents accounting to HMRC (per tax year)	£180.00	£150
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£180.00	£150
Drawing up of documentation if not included in Service level	£180.00	£150
Attendance at court	£180.00	£150
Early termination of management service with a sitting tenant	£180.00	£150
Administration fee for withdrawing from an offer of a tenancy	£240.00	£200
Provision of duplicate documents or statements	£60.00	£50
Cutting of keys (per key) From	£24.00	£20
Service of statutory notices to recover possession (per notice)	£180.00	£150