

Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	19.20%	16%
Tenancy set up From	£480.00	£400
Deposit registration (per Security Deposit)	£60.00	£50
Gas safety check	£120.00	£100
Energy Performance certification	£108.00	£90
Electrical Installation Condition Report and Portable Appliance Test From	£180.00	£150
Legionella risk assessment	£60.00	£50
Tenancy renewal	£240.00	£200
Rent review	£114.00	£95
Tenancy check in From	£90.00	£75
Tenancy check out From	£90.00	£75
"Featured property" advertising	£180.00	£150
Floor plan	£120.00	£100
Professional photography, from	£240.00	£200
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£144.00	£120
2 bed*	£168.00	£140
3 bed*	£192.00	£160
4 bed*	£216.00	£180
5 bed*	£240.00	£200
Additional requested property visits (per visit)	£90.00	£75
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60.00	£50
Non-UK residents accounting to HMRC (per tax year)	£240.00	£200
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£90.00	£75
Drawing up of documentation if not included in Service level	£90.00	£75
Attendance at court	£150.00	£125.00
Early termination of management service with a sitting tenant	£3,000.00	£2500
Administration fee for withdrawing from an offer of a tenancy	£600.00	£500.00
Provision of duplicate documents or statements	£30.00	£25
Cutting of keys (per key) From	£12.00	£10
Service of statutory notices to recover possession (per notice)	£90.00	£75

Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	15.60%	13%
Tenancy set up From	£480.00	£400
Deposit registration (per Security Deposit)	£60.00	£50
Gas safety check	£120.00	£100
Energy Performance certification	£108.00	£90
Electrical Installation Condition Report and Portable Appliance Test From	£180.00	£150
Legionella risk assessment	£60.00	£50
Tenancy renewal	£240.00	£200
Rent review	£120.00	£100
Tenancy check in From	£90.00	£75
Tenancy check out From	£90.00	£75
Floor plan	£120.00	£100
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£144.00	£120
2 bed*	£168.00	£140
3 bed*	£192.00	£160
4 bed*	£216.00	£180
5 bed*	£240.00	£200
Additional requested property visits (per visit)	75	75
Annual statement of income and expenditure for HMRC purposes (per tax year)	£30.00	£25
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£180.00	£150
Drawing up of documentation if not included in Service level	£240.00	£200
Attendance at court	£180.00	£150
Early termination of management service with a sitting tenant	£3,000.00	£2500
Administration fee for withdrawing from an offer of a tenancy	£600.00	£500
Provision of duplicate documents or statements	£30.00	£25
Cutting of keys (per key) From	£12.00	£10
Service of statutory notices to recover possession (per notice)	£90.00	£75

Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	12.00%	10%
Tenancy set up	£480.00	£400
Deposit registration (per Security Deposit)	£60.00	£50
Gas safety check	£120.00	£100
Energy Performance certification	£108.00	£90
Electrical Installation Condition Report and Portable Appliance Test From	£180.00	£150
Legionella risk assessment	£60.00	£50
Tenancy renewal	£240.00	£200
Rent review	£120.00	£100
Tenancy check in From	£90.00	£75
Tenancy check out From	£90.00	£75
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£144.00	£120
2 bed*	£168.00	£140
3 bed*	£192.00	£160
4 bed*	£216.00	£180
5 bed*	£240.00	£200
Additional requested property visits (per visit)	£90.00	£75
Annual statement of income and expenditure for HMRC purposes (per tax year)	£30.00	£25
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£90.00	£75
Drawing up of documentation if not included in Service level	£180.00	£150
Attendance at court	£180.00	£150
Early termination of management service with a sitting tenant	£3,000.00	£2500
Administration fee for withdrawing from an offer of a tenancy	£600.00	£500
Provision of duplicate documents or statements	£30.00	£25
Cutting of keys (per key) From	£12.00	£10
Service of statutory notices to recover possession (per notice)	£90.00	£75

Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	9.60%	8%
Tenancy set up		£400
Deposit registration (per Security Deposit)	£60.00	£50
Gas safety check	£120.00	£100
Energy Performance certification	£108.00	£90
Electrical Installation Condition Report and Portable Appliance Test From	£180.00	£150
Legionella risk assessment	£60.00	£50
Tenancy renewal	£240.00	£200
Rent review	£120.00	£100
Tenancy check in From	£90.00	£75
Tenancy check out From	£90.00	£75
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£144.00	£120
2 bed*	£168.00	£140
3 bed*	£192.00	£160
4 bed*	£216.00	£180
5 bed*	£240.00	£200
Additional requested property visits (per visit)	£90.00	£75
Annual statement of income and expenditure for HMRC purposes (per tax year)	£30.00	£25
Non-UK residents accounting to HMRC (per tax year)	£120.00	£100
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£90.00	£75
Drawing up of documentation if not included in Service level	£180.00	£150
Attendance at court	£180.00	£150
Early termination of management service with a sitting tenant	£3,000.00	£2500
Administration fee for withdrawing from an offer of a tenancy	£600.00	£500
Provision of duplicate documents or statements	£30.00	£25
Cutting of keys (per key) From	£12.00	£10
Service of statutory notices to recover possession (per notice)	£90.00	£75