

Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	14.40%	12%
Tenancy set up From	£540.00	£450
Credit references (per applicant and per guarantor)	£60.00	£50
Deposit registration (per Security Deposit)	£36.00	£30
Gas safety check	£72.00	£60
Energy Performance certification	£72.00	£60
Electrical Installation Condition Report and Portable Appliance Test From	£180.00	£150
Legionella risk assessment	£60.00	£50
Tenancy renewal	£120.00	£100
Rent review	£72.00	£60
Tenancy check in From	£96.00	£80
Tenancy check out From	£96.00	£80
"Featured property" advertising	£60.00	£50
Floor plan	£72.00	£60
Video tour	£240.00	£200
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£90.00	£75
2 bed*	£114.00	£95
3 bed*	£126.00	£105
4 bed*	£144.00	£120
5 bed*	£180.00	£150
Additional fee, in addition to the above, if fully furnished	54.00%	45%
Additional requested property visits (per visit)	£120.00	£100
Annual statement of income and expenditure for HMRC purposes (per tax year)	£18.00	£15
Non-UK residents accounting to HMRC (per tax year)	£48.00	£40
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£48.00	£40
Drawing up of documentation if not included in Service level	£48.00	£40
Attendance at court	£120.00	£100
Early termination of management service with a sitting tenant	£480.00	£400
Administration fee for withdrawing from an offer of a tenancy	£480.00	£400
Provision of duplicate documents or statements	£18.00	£15
Cutting of keys (per key) From	£14.40	£12
Service of statutory notices to recover possession (per notice)	£120.00	£100

Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	12.00%	10%
Tenancy set up From	£540.00	£450
Credit references (per applicant and per guarantor)	£60.00	£50
Deposit registration (per Security Deposit)	£36.00	£30
Gas safety check	£72.00	£60
Energy Performance certification	£72.00	£60
Electrical Installation Condition Report and Portable Appliance Test From	£180.00	£150
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Service of statutory notices to recover possession (per notice)	£120.00	£100

Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	8.40%	7%
Tenancy set up	100.32%	83.6%
Credit references (per applicant and per guarantor)	£60.00	£50
Deposit registration (per Security Deposit)	£60.00	£50
Gas safety check	£72.00	£60
Energy Performance certification	£72.00	£60
Electrical Installation Condition Report and Portable Appliance Test From	£180.00	£150
Legionella risk assessment	£60.00	£50
Tenancy renewal	£180.00	£150
Rent review	£120.00	£100
Tenancy check in From	£120.00	£100
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"Featured property" advertising	£60.00	£50
Floor plan	£72.00	£60
Video tour	£240.00	£200
Move-In & Check-Out Inventory preparation per report:		
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2 bed*	£114.00	£95
3 bed*	£126.00	£105
4 bed*	£144.00	£120
5 bed*	£180.00	£150
Additional fee, in addition to the above, if fully furnished	54.00%	45%
Additional requested property visits (per visit)	£120.00	£100
Annual statement of income and expenditure for HMRC purposes (per tax year)	£18.00	£15
Non-UK residents accounting to HMRC (per tax year)	£48.00	£40
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£120.00	£100
Drawing up of documentation if not included in Service level	£48.00	£40
Attendance at court	£180.00	£150
Early termination of management service with a sitting tenant	£480.00	£400
Administration fee for withdrawing from an offer of a tenancy	£480.00	£400
Provision of duplicate documents or statements	£18.00	£15
Cutting of keys (per key) From	£14.40	£12

Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	100.32%	83.6%
Credit references (per applicant and per guarantor)	£60.00	£50
Deposit registration (per Security Deposit)	£60.00	£50
Gas safety check	£72.00	£60
Energy Performance certification	£72.00	£60
Electrical Installation Condition Report and Portable Appliance Test From	£180.00	£150
Legionella risk assessment	£60.00	£50
Tenancy renewal	£180.00	£150
Rent review	£120.00	£100
Tenancy check in From	£120.00	£100
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Early termination of management service with a sitting tenant	£480.00	£400
Administration fee for withdrawing from an offer of a tenancy	£480.00	£400
Provision of duplicate documents or statements	£18.00	£15
Cutting of keys (per key) From	£14.40	£12