

Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	14.40%	12%
Tenancy set up From	£360.00	£300.00
Gas safety check	125.00	125.00
Energy Performance certification	120.00	120.00
Electrical Installation Condition Report and Portable Appliance Test From	250.00	250.00
Tenancy renewal	£144.00	£120.00
Rent review	£144.00	£120.00
Tenancy check out From	£108.00	£90.00
Move-In & Check-Out Inventory preparation per report:		
2 bed*	100.00	100.00
Additional requested property visits (per visit)	£60.00	£50.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£120.00	£100.00
Non-UK residents accounting to HMRC (per tax year)	£60.00	£50.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	£600.00	£500.00
Administration fee for withdrawing from an offer of a tenancy	£240.00	£200.00
Provision of duplicate documents or statements	£60.00	£50.00
Cutting of keys (per key) From	£30.00	£25.00
Service of statutory notices to recover possession (per notice)	£120.00	£100.00

Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	7.20%	6.00%
Tenancy set up	£420.00	£350
Move-In & Check-Out Inventory preparation per report:		
Hourly rate for work not included in your service level (non-exhaustive list below):		

Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	£600.00	£500
Tenancy renewal	£120.00	£100
Rent review	£120.00	£100
Move-In & Check-Out Inventory preparation per report:		
Hourly rate for work not included in your service level (non-exhaustive list below):		
Service of statutory notices to recover possession (per notice)	£108.00	£90