

Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	12.00%	10%
Tenancy set up From	£240.00	£200.00
Credit references (per applicant and per guarantor)	£150.00	£125.00
Tenancy renewal	£75.00	£62.50
Rent review	£75.00	£62.50
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£120.00	£100.00
2 bed*	£120.00	£100.00
3 bed*	£120.00	£100.00
4 bed*	£144.00	£120.00
5 bed*	£168.00	£140.00
Additional fee, in addition to the above, if fully furnished	£60.00	£50.00
Additional requested property visits (per visit)	£48.00	£40.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Drawing up of documentation if not included in Service level	£48.00	£40.00
Attendance at court	£150.00	£125.00
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	100.00%	83.33%
Administration fee for withdrawing from an offer of a tenancy	£240.00	£200.00
Provision of duplicate documents or statements	£24.00	£20.00
Cutting of keys (per key) From	£6.00	£5.00
Service of statutory notices to recover possession (per notice)	£75.00	£62.50

Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	9.60%	8%
Tenancy set up	£240.00	£200.00
Credit references (per applicant and per guarantor)	£150.00	£125.00
Tenancy renewal	£75.00	£62.50
Rent review	£75.00	£62.50
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£120.00	£100.00
2 bed*	£120.00	£100.00
3 bed*	£120.00	£100.00
4 bed*	£144.00	£120.00
5 bed*	£168.00	£140.00
Additional fee, in addition to the above, if fully furnished	£60.00	£50.00
Additional requested property visits (per visit)	£48.00	£40.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£48.00	£40.00
Drawing up of documentation if not included in Service level	£48.00	£40.00
Attendance at court	£150.00	£125.00
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	100.00%	83.33%
Administration fee for withdrawing from an offer of a tenancy	£240.00	£200.00
Provision of duplicate documents or statements	£24.00	£20.00
Cutting of keys (per key) From	£6.00	£5.00
Service of statutory notices to recover possession (per notice)	£75.00	£62.50

Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	£540.00	£450.00
Credit references (per applicant and per guarantor)	£150.00	£125.00
Tenancy renewal	£75.00	£62.50
Rent review	£75.00	£62.50
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£120.00	£100.00
2 bed*	£120.00	£100.00
3 bed*	£120.00	£100.00
4 bed*	£144.00	£120.00
5 bed*	£168.00	£140.00
Additional fee, in addition to the above, if fully furnished	£60.00	£50.00
Additional requested property visits (per visit)	£48.00	£40.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£48.00	£40.00
Drawing up of documentation if not included in Service level	£48.00	£40.00
Attendance at court	£150.00	£125.00
Administration fee for withdrawing from an offer of a tenancy	£240.00	£200.00
Provision of duplicate documents or statements	£24.00	£20.00
Cutting of keys (per key) From	£6.00	£5.00
Service of statutory notices to recover possession (per notice)	£75.00	£62.50