

Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	16.80%	14%
Tenancy set up From	£480.00	£400.00
Credit references (per applicant and per guarantor)	£78.00	£65.00
Deposit registration (per Security Deposit)	£30.00	£25.00
Gas safety check	£96.00	£80.00
Energy Performance certification	£102.00	£85.00
Electrical Installation Condition Report and Portable Appliance Test From	£288.00	£240.00
Legionella risk assessment	£102.00	£85.00
Tenancy renewal	£198.00	£165.00
Rent review	£30.00	£25.00
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£120.00	£100.00
2 bed*	£120.00	£100.00
3 bed*	£120.00	£100.00
4 bed*	£120.00	£100.00
5 bed*	£120.00	£100.00
Additional fee, in addition to the above, if fully furnished	£30.00	£25.00
Additional requested property visits (per visit)	£30.00	£25.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£30.00	£25.00
Non-UK residents accounting to HMRC (per tax year)	£30.00	£25.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£102.00	£85.00
Drawing up of documentation if not included in Service level	£102.00	£85.00
Attendance at court	£240.00	£200.00
Early termination of management service with a sitting tenant	£480.00	£400.00
Administration fee for withdrawing from an offer of a tenancy	£180.00	£150.00
Provision of duplicate documents or statements	£30.00	£25.00
Cutting of keys (per key) From	£12.00	£10.00
Service of statutory notices to recover possession (per notice)	£30.00	£25.00

Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	14.40%	12%
Tenancy set up From	£480.00	£400.00
Credit references (per applicant and per guarantor)	£78.00	£65.00
Deposit registration (per Security Deposit)	£30.00	£25.00
Gas safety check	£96.00	£80.00
Energy Performance certification	£102.00	£85.00
Electrical Installation Condition Report and Portable Appliance Test From	£288.00	£240.00
Legionella risk assessment	£102.00	£85.00
Tenancy renewal	£198.00	£165.00
Rent review	£30.00	£25.00
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£120.00	£100.00
2 bed*	£120.00	£100.00
3 bed*	£120.00	£100.00
4 bed*	£120.00	£100.00
5 bed*	£120.00	£100.00
Additional fee, in addition to the above, if fully furnished	£30.00	£25.00
Additional requested property visits (per visit)	£30.00	£25.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£30.00	£25.00
Non-UK residents accounting to HMRC (per tax year)	£30.00	£25.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£102.00	£85.00
Drawing up of documentation if not included in Service level	£102.00	£85.00
Attendance at court	£240.00	£200.00
Early termination of management service with a sitting tenant	£480.00	£400.00
Administration fee for withdrawing from an offer of a tenancy	£180.00	£150.00
Provision of duplicate documents or statements	£30.00	£25.00
Cutting of keys (per key) From	£12.00	£10.00
Service of statutory notices to recover possession (per notice)	£30.00	£25.00

Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	9.60%	8%
Tenancy set up	£480.00	£400.00
Credit references (per applicant and per guarantor)	£78.00	£65.00
Deposit registration (per Security Deposit)	£30.00	£25.00
Gas safety check	£96.00	£80.00
Energy Performance certification	£102.00	£85.00
Electrical Installation Condition Report and Portable Appliance Test From	£288.00	£240.00
Legionella risk assessment	£102.00	£85.00
Tenancy renewal	£198.00	£165.00
Rent review	£30.00	£25.00
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£120.00	£100.00
2 bed*	£120.00	£100.00
3 bed*	£120.00	£100.00
4 bed*	£120.00	£100.00
5 bed*	£120.00	£100.00
Additional fee, in addition to the above, if fully furnished	£30.00	£25.00
Additional requested property visits (per visit)	£30.00	£25.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£30.00	£25.00
Non-UK residents accounting to HMRC (per tax year)	£30.00	£25.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£102.00	£85.00
Drawing up of documentation if not included in Service level	£102.00	£85.00
Attendance at court	£240.00	£200.00
Early termination of management service with a sitting tenant	£180.00	£150.00
Administration fee for withdrawing from an offer of a tenancy	£480.00	£400.00
Provision of duplicate documents or statements	£180.00	£150.00
Cutting of keys (per key) From	£30.00	£25.00
Service of statutory notices to recover possession (per notice)	£12.00	£10.00
	£30.00	£25.00

Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	£900.00	£750.00
Credit references (per applicant and per guarantor)	£78.00	£65.00
Deposit registration (per Security Deposit)	£30.00	£25.00
Gas safety check	£96.00	£80.00
Energy Performance certification	£102.00	£85.00
Electrical Installation Condition Report and Portable Appliance Test From	£288.00	£240.00
Legionella risk assessment	£102.00	£85.00
Tenancy renewal	£216.00	£180.00
Rent review	£30.00	£25.00
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£120.00	£100.00
2 bed*	£120.00	£100.00
3 bed*	£120.00	£100.00
4 bed*	£120.00	£100.00
5 bed*	£120.00	£100.00
Additional fee, in addition to the above, if fully furnished	£30.00	£25.00
Additional requested property visits (per visit)	£30.00	£25.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£30.00	£25.00
Non-UK residents accounting to HMRC (per tax year)	£30.00	£25.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£180.00	£150.00
Drawing up of documentation if not included in Service level	£60.00	£50.00
Attendance at court	£300.00	£250.00
Early termination of management service with a sitting tenant	£180.00	£150.00
Administration fee for withdrawing from an offer of a tenancy	£180.00	£150.00
Provision of duplicate documents or statements	£30.00	£25.00
Cutting of keys (per key) From	£12.00	£10.00
Service of statutory notices to recover possession (per notice)	£198.00	£165.00